

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

**Khatra Adibasi Mahavidyalaya**

**Khatra, Bankura**

**Academic Session: 2024-2025**

### IQAC Meeting Notice

**Meeting No. KAM/IQAC/01/24-25**

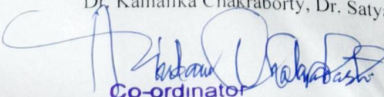
**Date: 25.06.2024**

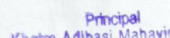
All the members of Internal Quality Assurance Cell are hereby informed that the first meeting of the IQAC (Session 2024-2025) will be held on 2.07.2024 at 2 p.m. in IQAC room. All members are requested to be present.

Sl. No	Name and Designation	Signature
1.	Dr. Nityananda Patra, Chairman	
2.	Dr. Arindam Chakrabarti, Coordinator, IQAC	Arindam Chakrabarti
3.	Dr. Tuhin Majumdar, NAAC Coordinator	Tuhin Majumdar
4.	Dr. Aloke Bhowmik, Teacher Member	Aloke Bhowmik
5.	Shri Muchiram Soren, Teacher Member	Muchiram Soren
6.	Dr. Md. Asif Ikbal, Teacher Member	Asif Ikbal
7.	Dr. Swarup Kumar Maji, Teacher Member	Swarup Kumar Maji
8.	Dr. Amiya Kumar Satpati, Teacher Member	Amiya Kumar Satpati
9.	Dr. Kamalika Chakraborty, Teacher Member	Kamalika Chakraborty
10.	Dr. Ramakanta Mondal, Teacher Member	Ramakanta Mondal
11.	Smt. Jyotsna Mandi, Management	Jyotsna Mandi
12.	Shri Sibabrata Dutta, Nominee from Alumni	Sibabrata Dutta
13.	Shri Bidhan Mukherjee, Nominee from local society	

#### Agenda:

- 1) Confirmation of the last meeting
- 2) Online admission of 1<sup>st</sup> Semester students
- 3) Commencement of classes of Odd Semester students
- 4) Preparation of Academic Calendar for 2024-2025
- 5) Annual Cultural Programme
- 6) Disaster Management Programme by NCC
- 7) Submission of CAS proposals of Dr. Md. Asif Ikbal, Dr. Tuhin Majumdar, Kalyan Kanti Dutta, Dr. Haradhan Gorai, Dr. Amiya Kumar Satpati, Dr. Ujjwal Biswas, Dr. Sk. Aktar Hossain, Dr. Rima Barik, Dr. Kamalika Chakraborty, Dr. Satyajit Datta

  
Co-ordinator  
IQAC  
Khatra Adibasi Mahavidyalaya

  
Principal  
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- 8) Student Induction Programme and observation of 22 se Srabon by Bengali Department
- 9) Student Induction Programme by Physical Education Department
- 10) Celebration of National Librarian's Day
- 11) Observation of Independence Day
- 12) Rakhi Bandhan Celebration
- 13) Football Tournment
- 14) Sanskrit Week Celebration
- 15) Discussion regarding the progress of SSR
- 16) Online NEP 2020 Orientation and Sensitization Programme completed (Dr. Arindam Chakrabarti, Dr. Md. Asif Ikbal, Dr. Kamalika Chakraborty, Dr. Parthasarothi Hati, Dr. Ramakanta Mondal, Saiful Ansari, Dr. Satyajit Datta, Dr. Swarup Kumar Maji, Mr. Subal Das, Dr. Tuhin Majumdar, Manas Ghosh and Dr. Siddhartha Sinha, Dr. Rima Barik. Madhumita Biswas, Dr. Ujjwal Biswas, Dr. Amiya Kumar Satpati, Kalyan Kanti Dutta, Dr. Haradhan Gorai, Rajesh Guin, Trilochan Sing Sardar)

Co-ordinator  
I.Q.A.C

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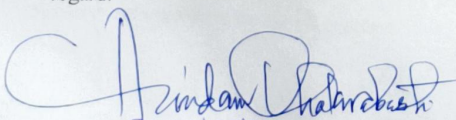



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## Minutes of the meeting

1. All the decisions taken by the IQAC in the last meeting have been approved and confirmed.
2. IQAC proposes any kind of help to the Admission Sub-committee for smooth conduction of Online Admission.
3. IQAC proposes any kind of help to all HODs regarding the commencement of Odd Semester classes.
4. Dr. Ikbal in consultation with IQAC members prepares the Academic Calendar and places it before the house. The house approves the Academic Calendar and ensures that it is displayed in notice boards and uploaded in the website. Heads of the Departments consolidated their academic plan into Academic Calendar. The Master Routine of the college was prepared by the concerned committee and it was approved by the IQAC.
5. Mr. Muchiram Soren informs the house that Cultural Committee intends to organize Two Days Annual Cultural Programme on 4.07.2024 and 5.07.2024. The Principal gladly accepts the proposal and advises Mr. Soren to inform the Cultural Committee to make necessary arrangement in this regard.
6. Dr. Arindam Chakrabarti, IQAC Coordinator informs the house that NCC intends to organize Disaster Management Programme on 11.07.2024. The Principal welcomes the proposal and advises Dr. Arindam Chakrabarti to inform NCC to do the needful in this regard.
7. Dr. Arindam Chakrabarti informs the house that Dr. Md. Asif Ikbal, Dr. Tuhin Majumdar, Kalyan Kanti Dutta, Dr. Haradhan Gorai, Dr. Amiya Kumar Satpati, Dr. Ujjwal Biswas, Dr. Sk. Aktar Hossain, Dr. Rima Barik, Dr. Kamalika Chakraborty, Dr. Satyajit Datta have submitted their CAS proposals to IQAC for review on 12.07.2024. IQAC approved the CAS proposals and submitted the CAS proposals to the Principal for arranging CAS Screening Committee meeting. The Principal assures that he will arrange the CAS Screening Committee meeting as soon as possible.
8. Dr. Arindam Chakrabarti informs the house that the Bengali Department intends to organize Student Induction Programme and 22 se Srabon (programme on occasion of death anniversary of Kabi Guru Rabindranath Tagore) on 7.08.2024. The Principal gladly accepts the proposal and advises Dr. Chakrabarti to inform the Bengali Department to make necessary arrangements for the programmes.
9. Dr. Arindam Chakrabarti informs the house that the Physical Education Department intends to organize Student Induction Programme on 9.08.2024. The Principal welcomes the proposal and advises Dr. Arindam Chakrabarti to inform the Physical Education Department to do the needful in this regard.
10. Dr. Arindam Chakrabarti informs the house that the Central Library of the college intends to celebrate National Librarian's Day on 12.08.2024. The Principal gladly accepts the proposal and advises Dr. Chakrabarti to inform the Central Library to make necessary arrangements for the programme.
11. Mr. Muchiram Soren informs the house that Cultural Committee and NCC intend to observe Independence Day on 15.08.2024. The Principal heartily welcomes the proposal and advises Mr. Soren to do the needful in this regard.
12. Dr. Arindam Chakrabarti informs the house that NCC intends to celebrate Rakhi Bandhan on 23.08.2024. The Principal gladly accepts the proposal and advises Dr. Chakrabarti to inform NCC to make necessary arrangement in this regard.
13. Dr. Arindam Chakrabarti informs the house that the Physical Education Department intends to organize intra college football tournament on 29.08.2024. The Principal heartily welcomes the proposal and advises Dr. Chakrabarti to inform the Physical Education Department to do the needful in this regard.

  
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14. Dr. Amiya Kumar Satpati, Assistant Professor, Department of Sanskrit informs the house that Sanskrit Department intends to observe Sanskrit Week on 31.08.2024. The Principal gladly accepts the proposal and advises Dr. Satpati to inform the Sanskrit Department to make necessary arrangements for the programme.

15. Dr. Arindam Chakrabarti, IQAC Coordinator informs the house that the Self Study Report of NAAC is ready to be submitted. The Principal is pleased to hear this and advises the IQAC team to complete all the formalities and submit the SSR at the earliest.

16. Dr. Arindam Chakrabarti, Dr. Md. Asif Ikbal, Dr. Kamalika Chakraborty, Dr. Parthasarothi Hati, Dr. Ramakanta Mondal, Saiful Ansari, Dr. Satyajit Datta, Dr. Swarup Kumar Maji, Mr. Subal Das, Dr. Tuhin Majumdar, Manas Ghosh and Dr. Siddhartha Sinha, Dr. Rima Barik. Madhumita Biswas, Dr. Ujjwal Biswas, Dr. Amiya Kumar Satpati, Kalyan Kanti Dutta, Dr. Haradhan Gorai, Rajesh Guin, and Trilochan Sing Sardar submit the photocopies of the certificates of the online NEP 2020 Orientation and Sensitization Programme attended by them to the IQAC Coordinator for documentation purpose. The house appreciates them for their successful completion of the programme.

With no other issues to be discussed, the meeting ends with a vote of thanks to the Chair.

Co-ordinator  
I Q A C  
Khatra Adibasi Mahavidyalaya

Principal  
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